



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

Civic Centre 3

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Huddersfield

HD1 2TG

**Tel:** 01484 221000

Please ask for: Penny Bunker

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Thursday 7 June 2018

## **Notice of Meeting**

Dear Member

### **Overview and Scrutiny Management Committee**

The **Overview and Scrutiny Management Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Friday 15 June 2018**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Julie Stewart-Turner (Chair)

Councillor Gulfam Asif

Councillor Cahal Burke

Councillor Elizabeth Smaje

Councillor Rob Walker

# Agenda

## Reports or Explanatory Notes Attached

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	Pages
<b>1: Minutes of Previous Meeting</b>	1 - 8
<p>To approve the Minutes of the meeting of the Committee held on 13 April 2018.</p> <p>Contact: Penny Bunker – Governance and Democratic Engagement Manager</p> <hr/>	
<b>2: Interests</b>	9 - 10
<p>The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.</p> <hr/>	
<b>3: Admission of the Public</b>	
<p>Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.</p> <hr/>	
<b>4: Ways of Working 2018/19</b>	11 - 16
<p>To note the revised guidance document to be circulated to all panel members</p> <p>To note the responsibilities of the Panel Lead Member</p> <p>Contact: Cllr Julie Stewart Turner</p> <hr/>	

**5: Allocation of Scrutiny Co-optees 2018/19** 17 - 20

To approve the allocation of Scrutiny Co-optees for the 2018/19 municipal year.

Contact: Penny Bunker

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**6: Re-establishment of Ad Hoc Scrutiny Panel** 21 - 24

To approve the re-establishment of the Ad Hoc Scrutiny Panel – Elective Home Education.

Contact: Penny Bunker

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**7: Draft Scrutiny Work Programme**

To consider the initial draft of the Scrutiny Work Programme 2018/19.

Contact: Penny Bunker

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**8: Scrutiny Communications**

To consider the approach to communication of Scrutiny activity in 2018/19 including:

Council meetings  
Bulletin  
Website  
Twitter

Contact: Penny Bunker

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## **9: Committee meeting dates 2018/19**

To note that Committee meetings will be held on the following dates at 10.00 a.m.

16 July 18

3 September

5 November

7 January 19 (followed by co-optee new year meeting)

4 March

15 April

Contact: Penny Bunker, Governance & Democratic Engagement  
Manager. Tel: 01484 221000.

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